

Annual Work Plan (Jan. 2011 - June 2012)

UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance

UNDAF Outcome:

4. By 2012, Institutional capacity and people's participation strengthened to ensure good governance. (MDG 1, 3, 8)

Expected CT Outcome:

4.1 Transparency, efficiency, effectiveness, participation and accountability strengthened at all levels

Expected CT Outputs: Implementing partners:

4.1.2, 4.1.3 and 4.1.4

Department of Information and Media (DoIM), Royal Audit Authority (RAA), Bhutan Broadcasting Service Corporation (BBSC)

UNDAF

1. **Summary of results:** With the implementation of the AWP the: a) Advocacy and communication for children enhanced with radio and TV messages, b) Democratic values and culture promoted with effective media coverage, and c) Enhanced institutional capacity for transparency and accountability in governance system.
2. In collaboration with implementing partner (IP) and UN agencies, the Gross National Happiness Commission coordinates the overall AWP implementation and progress review through quarterly, mid-year and annual review meetings. The IPs are responsible for ensuring the achievement of AWP results through day-to-day management, implementation, monitoring of the activities, proper use of funds and submission of quarterly financial and progress reports. The UN agencies are responsible for monitoring, timely release of funds, and technical support to implementation.
3. The partners adopt HACT procedures for fund request, release and reporting. Quarterly Direct Cash Transfer modality is applied and Reimbursements or Direct Payment when necessary with prior agreement between all the parties. Assurance activities such as joint field monitoring, spot checks and scheduled audits will be conducted after agreement with the GNH Commission and the IP based on the micro-assessment recommendations.

NARRATIVE

Annual Work Plan (Jan. 2011 - June 2012)

UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance

Programme Period: 2008-2012
Programme Title: UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance
Work Plan Title: UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance
Budget Code:
Duration: 18 Months (Jan 2011—June 2012)

Estimated 18 months budget: US\$ 357,110.00
Allocated resources:
 ▲ UNDP 2011 (RR- \$ 299,410)
 ▲ \$ 46,200 (DoIM)
 ▲ \$ 68,800 (RAA)
 ▲ UNDP 2012 (RR- \$ 112,000)
 ▲ \$ 45,000 (DoIM)
 ▲ \$ 67,000 (RAA)
 ▲ UNICEF 2011
 ▲ US\$ 60,000 (BBS)


Agreed by Implementing Partners:


 Dasho Kinley Dorji
 Secretary
 Ministry of Info & Communications
 Date: 11/2/2011



 Mr. Ugyen Chewang
 Auditor General
 Royal Audit Authority
 Date: 9/12/2011



 Ms. Pema Choden
 Managing Director
 BBSC
 Date: 10/2/2011

Agreed by the Royal Government of Bhutan:


 Mr. Karma Tshiteem
 Secretary
 GNH Commission
 Date: 7/2/2011

Agreed by UN Agencies:


 Ms. Claire Van der Vaeren
 UN Resident Coordinator
 UNDP Resident Representative
 Date: 18 Feb 2011


 Ms. Gepke Hingst
 Representative
 UNICEF
 Date: 17/02/2011

18 Months Rolling Work Plan for Jan 2011 - June 2012

EXPECTED CP OUTPUTS and indicators including 18 months' targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME						RESPONSIBLE		PLANNED BUDGET					
		2011		2012		Implementing Partner	UN	Source of Funds	Budget Description	Amount (US\$)		Total			
		Q1	Q2	Q3	Q4					Q1	Q2		2011	2012	
I. Strengthening of the media sector to promote democratic values and culture															
CT Output 4.1.2 Transparency, accountability and participation enhanced through strengthened role and capacity of the media Indicator 1: Operational national media development policies and guidelines Baseline: 0 media policies Target 1: National Media Policy and Guidelines developed Indicator 2: Proportion of reporters, journalists, producers, and freelance writers with professional media skills and knowledge on the role and impact of media on individuals, society and national development Baseline: 25% Target 2: 50% (50% men, 50% women)	Result 1: Media Policies and Regulations Developed														
	1	1.1	Review and update the existing media policy with the support of an international consultant	X					DoIM	UNDP	RR	Intern. Consultant	10,000		10,000
		1.2	Consultative stakeholder workshop to discuss the Media Policy; discussion on amendments of IMC Act.									workshop training	2,500		2,500
	2	2.1	Draft new guidelines and regulations for media development (approx 4) with support from international consultant	X	X				DoIM	UNDP	RR	Intern. Consultant	10,000.00		10,000
		2.2	Consultative stakeholder workshop to discuss Media Policy and Licensing regulations; discussion on draft Broadcasting Policy									workshop/training	2,500.00		2,500
Result 2: Capacity of the media enhanced through trainings on the role and impact of media within the new democracy															
	3	Media professionals trained (men/women) and sensitized on the role and impact of media on individuals, society and national development (based on MDI recommendations) through a series of gender sensitive capacity building workshops with support from external specialists	X	X				DoIM	UNDP	RR	International consultant Training/workshops	10,000.00 7,000.00		10,000 7,000	
	4	Information sharing training and workshop for media focal points/spokespersons (men/women) on the finalized guidelines and policies				X	X	DoIM	UNDP	RR	in-country workshops/trainings		20,000.00	20,000	
	5	Support media conference to review current policies, issues and development challenges with participation of media experts from AP region				X	X	DoIM	UNDP	RR	workshop, travel		25,000.00	25,000	

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		2011		2012		2011	2012				Total	
		Q1	Q2	Q3	Q4							Q1
	6	Observation of International World Press Freedom Day, 3 May 2011; Panel discussion on the state of Media in Bhutan	X					RR	TA	3,000.00		3,000
		Programming Monitoring and Assurance Activities										
	1	Quarterly, mid year and annual review meetings	X	X	X	X	X			700.00		700.00
	2	Joint field monitoring visits and advocacy visits	X	X	X	X	X			-		
	3	HACT Audit		X				UNDP/INIM	travel, Misc.	500.00		500.00
	4	On-site reviews			X					-		
		Sub-total DoIM								46,200.00	45,000.00	91,200.00
II. Support for capacity building of RAA to improve its skills in risk based financial auditing and printing of audit manuals.												
		Result: Audit manuals and guidelines developed and published										
	1	1.1 Development and printing of: a. Procurement Audit Manual; b. Construction Audit Manual	X	X				RAA	in-country training/workshop	11,800.00		11,800.00
		1.2 Development and printing of other new Audit guidelines/resolutions										
	2	Development of Financial Public Resources Management Accountability Index			X	X		RAA	Ex-country training/workshop		25,000.00	25,000.00
	3	Revision and printing of Performance Audit Guidelines	X	X	X	X		RAA	training/workshop	10,000.00		10,000.00
		Result: Trained RAA staff on new audit methodology										
	4	Design, development and implementation of training for RAA audit officers			X			RAA	In/Ex-country workshops/training		30,000.00	30,000.00
	5	Strengthen technical capacity of Auditors in risk based financial auditing, sampling, materiality level through participation in relevant audit trainings	x	x	x	x		RAA	In/Ex-country training/workshops	21,300	12,000	33,300.00
	6	Development of Internal Control Framework and training of internal auditors on the Framework	x	x	x	x		RAA	High level workshop	2,500		2,500.00
								RR	Study visit abroad	10,000		10,000.00

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		2011			2012			Implementing Partner	UN	Source of Funds	Budget Description	Amount (US\$)		
		Q1	Q2	Q3	Q4	Q1	Q2					2011	2012	Total
										RR	Training	10,000		10,000.00
										RR	printing	2,500		2,500.00
	7	Counselling Employees at the workplace				X			RAA	UNDP	int. travel, training	12,700.00		12,700.00
		Programme Monitoring and Assurance Activities												
	1	Quarterly, mid-year and annual review meetings	X	X	X	X	X	UNDP/NIM	UNDP	RR	travel, Misc.	700.00		700.00
	2	Joint field monitoring visits and advocacy visits	X	X	X	X	X	UNDP/NIM	UNDP	RR	travel, Misc.	-		
	3	On-site reviews				X						-		
		Sub-total RAA										81,500.00	67,000.00	148,500.00
		III. Support to BBS for Advocacy and Communication for Children												
		CT Output 4.1.2: Transparency, accountability and participation enhanced through strengthened role and capacity of the media												
		Indicator: 1. Proportion of radio and TV programme producers with basic knowledge and skills in producing children & youth related programmes												
		Target: At least 40% of BBSC TV and Radio producers have basic knowledge and skills in developing children, youth and women's radio and TV programmes.												
		Baseline: 0%												
		Indicator: 2. Proportion of children, women & youth related programs produced and aired.												
		Result 1: Capacity of children, women and youth program producers for radio and TV enhanced												
	1	1.1 Net working with PBS Thailand to improve children and women's Radio and TV programs	X					BBS	UNICEF	OR	attachment training	15,000	0	15,000
		1.2 On the job training for children, women and youth program producers.								OR	on the job training with expert's coaching	5,000	0	5,000
		1.3 In house training for radio producers on radio drama series.				X				RR	in-country training with international expert	10,000	0	10,000
		Result 2: 150 No. of Radio and TV programs produced and aired on BBS												
	2	2.1 Children's (girls/boys) radio programs produced and aired (Content themes - hand washing, nutrition and story telling for promoting moral values)	X	X	X			BBS	UNICEF	RR	travel, per diem and refreshment for participants	3,000	0	3,000
		2.2 Women's radio program produced and aired (Content themes - immunization, nutrition, exclusive breast feeding, lifestyle diseases and early child care and development)	X	X	X			BBS	UNICEF	RR	travel, per diem and refreshment for participants	3,000	0	3,000

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		2011						2012						Implementing Partner	UN	Source of Funds	Budget Description	Amount (US\$)				
		Q1	Q2	Q3	Q4	Q1	Q2	Q1	Q2	Q3	Q4	Q1	Q2					2011	2012	Total		
Target At least 20% of BBS radio & TV programmes are on themes related to children, youth & women . Baseline: 3%	2.3 Youth (boys/girls) radio programs produced and aired (Content themes - substance abuse, unemployment, teenage pregnancy, HIV AIDS, child labour, child rights and responsibilities, hand washing, educating for GNH)	X	X	X	X										BBS	UNICEF	RR	travel, per diem and refreshment for participants	2,000	0	2,000	
	2.4 Children's (boys/girls) TV programs produced and aired. (super speller, story telling for promoting moral values and children's talent hunt)	X	X	X	X										BBS	UNICEF	OR	travel, per diem and refreshment for participants	10,000	0	10,000	
	2.5 Women's TV program produced and aired (Content themes - immunization, nutrition, exclusive breast feeding, lifestyle diseases and early child care and development)	X	X	X	X										BBS	UNICEF	RR	travel, per diem and refreshment for participants	4,000	0	4,000	
	2.6 Youth TV programs produced and aired (Content themes - substance abuse, unemployment, teenage pregnancy, HIV AIDS, child labour, child rights and responsibilities, hand washing, educating for GNH)	X	X	X	X										BBS	UNICEF	RR	travel, per diem and refreshment for participants	5,000	0	5,000	
	2.7 Observe International children's day of broadcasting	X													BBS	UNICEF	RR	travel, per diem and refreshment for participants	2,000	0	2,000	
	Program Monitoring and Evaluation and assurance activities																					
	3	3.1 Quarterly, mid year and annual review meetings	X	X	X	X									BBS	UNICEF	RR		1,000	0	1,000	
	3.2 Joint field visit and documentations of activities outcome	X	X	X	X														0	0	0	
	3.3 On site reviews	X	X	X	X														0	0	0	
Sub total BBS																		60,000.00	-	60,000.00		

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		2011		2012		Implem enting Partner	UN			2011	2012	Total		
		Q1	Q2	Q3	Q4								Q1	Q2
IV. Support for emerging public sector capacity development programmes														
4.1.4 Enhanced capacity of public sector to implement result-based policy, planning and programme development for MDGs, GNH and other national priorities														
Indicator: 1. Capacity of key public sector officials both men and women in RBM, planning and programme development	1	Support for ad hoc capacity development requests from the government on public sector planning and management	X	X	X	X	X	UNDP/N IM (DCD, GNHC)	UNDP	RR	Workshop, Travel	45,000		45,000.00
Target: 1. Capacity of key public sector officials including both men and women enhanced on RBM, planning and programme development	2	Technical support and capacity development for democratic governance	X	X	X	X	X	UNDP/N IM	UNDP	RR	Workshop, Travel	7,410		7,410.00
			X	X	X	X	X	UNDP/N IM	UNDP	RR	Workshop, Travel	5,000		5,000.00
												57,410.00		57,410.00
												245,110.00	112,000.00	357,110.00
Sub total														
TOTAL														